



RECYCLING EVENT SERVICE AGREEMENT

This Recycling Event Service Agreement ("Agreement") is made and entered into effect as of July 23, 2024 by and between City of Neenah (the "Event Sponsor") and Resource Solutions Corp. d.b.a. Recycle That Stuff ("Contractor").

RECITALS

The Event Sponsor desired to retain the Contractor to recycle materials from time to time (and together with all related activities incident thereto, the "Recycling Event Service") and the Contractor desires to provide the Recycling Event Service pursuant to the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, it is agreed as follows:

AGREEMENTS

1. Recycling Event Date. Contractor shall perform the Recycling Event Service(s) on October 19, 2024. This agreement is for this event only. All Events require individual agreements. The Contractor shall perform the Recycling Event Service(s) in compliance with all applicable laws and in a professional and environmentally responsible manner.
2. Items to be recycled and recycling fees. The Contractor shall accept all recyclable materials as listed in Schedule A. The list will include items to be recycled at no fee, as well as a list of items that have an associated recycling fee.
3. Recycling Event Service Fees. The amount of Recycling Event Service fees and payment terms for the Recycling Event Service, as shown in Schedule A, are agreed upon by the parties.
4. Recycling Event Promotion and Responsibility. All parties agree to promote the Recycling Event(s) in a positive manner and further agree to specific promotion responsibilities as listed in Schedule A.
5. Traffic Flow and Safety Plans. The Contractor shall provide a traffic flow map and safety plans in advance of the Recycling Event to indicate the safest direction for traffic to be routed, safe handling of recyclable materials, advisement on areas for barricades / safety cones, and designated volunteer work areas, as well as Contractor work areas for the Recycling Event. Event Sponsor will be held responsible for following all traffic safety guidelines as outlined in Schedule B.
Event Sponsor will provide, at minimum, one (1) on-site staff to coordinate event.



RECYCLING EVENT SERVICE AGREEMENT (Continued)

- 6. Proof of Recycling. The Contractor shall cause all recyclable materials, as listed in Schedule A, to be recycled and not landfilled. The Contractor shall provide the Event Sponsor with a Certificate of Recycling after processing of event materials is completed.
- 7. Reports. The Contractor shall provide the Event Sponsor with a report showing the materials accepted for recycling at each event and an invoice detailing any fees charged to the Event Sponsor after processing is completed.
- 8. Agreement Terms. This Recycling Event Service Agreement shall be effective from July 23, 2024 and continue until January 17, 2025
- 9. Certificate of Insurance. The Contractor shall provide the Event Sponsor with an annual Certificate of Insurance upon request.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the date first written above.

EVENT SPONSOR

City of Neenah _____

By: _____

Sign: _____

CONTRACTOR

Resource Solutions Corp.
D.B.A. Recycle That Stuff _____

By: Tyler Rueth _____

Sign: Tyler Rueth _____



SCHEDULE A

1. Date and Location of Recycling Event

Event Host: City of Neenah
 Contact Name: Greg Radtke
 Event Address: 1495 Tullar Rd.
 City, State Zip: Neenah, WI 54956

Event Date: October 19, 2024
 Event Time: 8:00am-12:00pm
 Billing Address: 1495 Tullar Rd.
 City, State, Zip: Neenah, WI 54956

2. Items to be recycled and recycling fees:

Items we will recycle with no recycling fees

Computer Towers - Tablets / e-Readers - Power Cords - Cell Phones - Laptops - Audio Equipment
 Routers - Modems - Desktop Printers - Satellite Boxes & Dishes - Power Supplies - Telephones
 Game Systems - Christmas Lights - VCR / DVD / Beta Tape Players - iPods - Walkmans
 Sewing Machines - Scanners - Keyboards & Mice - Toasters - Instapots / Air Fryers
 Most small electronic devices - though we will not accept battery containing devices during event

BATTERIES AND LIGHT BULBS ARE NOT ACCEPTED AT RECYCLING EVENTS

Recycling Fees: Attendees pay for any chargeable materials that they drop off

Items with recycling fees

MATERIAL		FEE
Tube / Flat Screen Monitors*	Any Size	\$20 Each
Tube / Flat Screen TVs*	29" or less	\$20 Each
Tube / Flat Screen TVs*	30" to 49"	\$40 Each
Tube / Flat Screen TVs*	50" or more	\$60 Each
Wood Console TVs	Any Size	\$60 Each
Projection-Style TVs*	Any Size	\$60 Each
Sheared Hard Drive Destruction	(Requested)	\$10 Each

MATERIAL	FEE
Microwaves	\$15 Each
Large Printers / Copiers	\$15 Each
Dorm-Size Refrigerators [†]	\$20 Each
Window-Size Air Conditioners [†]	\$20 Each
Dehumidifiers	\$20 Each
Ovens/Stoves/Dishwashers [‡]	\$25 Each
Clothes Washers/Dryers [‡]	\$25 Each

*TVs over 60 inches in size or TVs or monitors that are excessively curved may carry an additional fee

[†]Recycle That Stuff does not accept full-size refrigerators, full-size freezers, or central air conditioning units

[‡]Ovens, Stoves, Dishwashers, Washers, & Dryers are not actively advertised but can be recycled if brought

Recycling Event Service Fee: \$280.00 **Payment Terms:** Net 15 Days

3. Recycling Event Promotion and Responsibility

Recycle That Stuff suggests that the Event Sponsor advertises in the following manner:

Through Event Sponsor's website, social media pages, publications, or email lists; Community Calendars; or any other way Event Sponsor believes would be successful.

Incorrect advertisement of fees, may result in an invoice being issued for balance unpaid. If you have recommendations for advertising your recycling event, time, and items we can recycle, please be sure to send a copy to your account representative to approve, prior to sending.

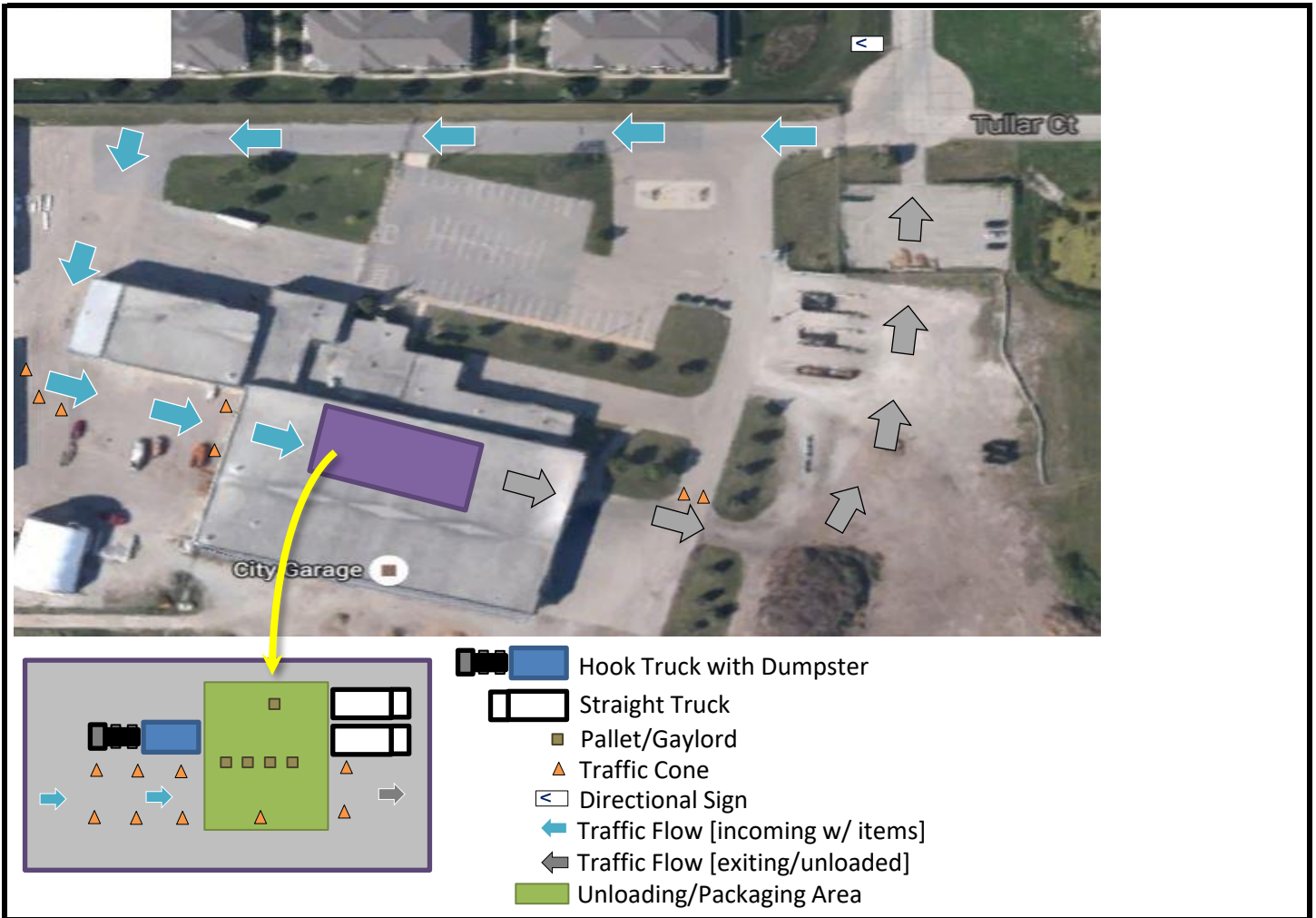
4. Recycling Event Service Fees

Since advertisement costs are associated with most events, should the Event Sponsor wish to cancel a scheduled recycling date, additional charges may be billed to the Event Sponsor for advertisement costs incurred on behalf of Recycle That Stuff.



SCHEDULE B

Traffic Flow Map



Comments about map

Residents enter through gate off of Tullar Ct. and head west, following the lane, circling counter-clockwise to enter into the northwest bay of the City Garage where they'll be to be unloaded near the center of the garage. Once unloaded, residents exit through the northeast bay and exit east, then north, through the exit gate onto Tullar Ct. This is the same setup as that used at the spring electronics recycling event.

Equipment Needed

- 2 Straight Trucks
- Hook Truck with Dumpster
- Pallet Jack, Pallets, and Gaylords
- Traffic Cones and Signs
- Extra Dumpster

Recommendations for Volunteers

No volunteers are required for this event beyond someone being on hand to let us into the garage at 7:30am & open the gate at 8:00am. Fee collection, unloading, and packaging/loading will be preformed by Recycle That Stuff staff.



SCHEDULE B (Continued)

Safety Guidelines

Vehicle Safety

Attendees will be advised to place all items in their trunk or bed of their truck for safe unloading
Before approaching a vehicle to unload, make sure the vehicle is no longer in motion, and parked
Attendees will be asked to stay in their vehicle at all times while they are in line
Attendees will be asked to unlock their vehicle once they are at the front of the line
When opening vehicles, stand off to the side of the door/trunk as items may have shifted in transit
Do not stand on the side or directly behind dumpsters or lift gates when they are being moved
One line will be established for vehicles to line up in

Volunteer Safety

Read through all safety guidelines listed in **Schedule B**
Please wear a safety vest, gloves, jeans, closed toe shoes/boots, and weather appropriate apparel
Do not unload items that we do not accept such as trash, batteries, bulbs, or prohibited materials
Do not lift large items by yourself, ask for our staff's assistance
For your safety, only Recycle That Stuff staff will use Recycle That Stuff pallet jacks, lift gates, or vehicles
Please have Recycle That Stuff staff remove items that arrive broken (i.e. broken glass, plastics, metals)
Do not purposely break or disassemble items
Do not take any items home from the event site
When moving items, pick up cords so you do not trip
Please take a look at our "**Prohibited Materials**" listing for items we do not take at these events
Bring a few bottles of water and snacks. Stay hydrated and rest when you feel fatigued

Equipment Safety

Recycle That Stuff staff will set up all bins & skids for each type of item to be recycled during the event
Stand clear of pallets, gaylords, pallet jacks, lift gates, moving dumpsters, and vehicles in motion
Volunteers will not be allowed to operate Recycle That Stuff equipment
Stand clear of dumpster doors being opened or closed and all dumpsters being moved

Material Safety

Electronics with batteries or light bulbs will be returned to the event attendee
In the event of an emergency or injury please notify Recycle That Stuff staff right away for assistance

Communication within the line

- Step 1: Vehicle will arrive, park, and a Recycle That Stuff staff member will look at items in the vehicle
- Step 2: Once the vehicle has been inspected, any item fees will be collected by Recycle That Stuff staff
- Step 3: Any receipts will be issued by Recycle That Stuff staff to attendees participating in the event
- Step 4: The vehicle will be asked to pull up to be unloaded by volunteers and Recycle That Stuff staff
- Step 5: As items are unloaded they will need to be placed in the designated storage bins. We ask volunteers to keep communication open and ask where things go when unloading
- Step 6: Recycle That Stuff staff will replace bins throughout the event as they become full
- Step 7: Recycle That Stuff staff will load bins onto Recycle That Stuff vehicles

Other Safety

In the event of poor weather such as a tornado or severe thunderstorm we will shut down the event and post that the event is closed due to poor weather. When needed, we will try to reschedule the event.



PROHIBITED MATERIALS LIST

The following materials are not accepted at any Recycle That Stuff recycling event

Common Materials Not Accepted at Recycling Events

Batteries, Light Bulbs, Smoke Detectors, Carbon Monoxide Detectors, Thermometers, Thermostats, Full-Size Refrigerators, Full-Size Freezers, Central Air Conditioners, VHS Tapes, Cassette Tapes, Film, Trash, Instruction Manuals, Papers, Extra Boxes, Extra Bags, Compact Disks (CDs), Floppy Disks, Materials That Are Not Electronics

Potentially Hazardous Materials - as defined by the following factors:

- Ignitable** Ignitable materials can create fires under certain conditions, are spontaneously combustible. Examples include magnesium turnings, fireworks, and explosives
- Corrosive** Corrosive materials are acids or bases that are capable of corroding metal containers. Battery acid and liquid drain cleaner are examples
- Reactive** Reactive materials can cause explosion, toxic fumes, gasses, or vapors when heated, compressed, or mixed with water. Examples include explosives or gas fumes
- Toxic** Toxic materials are harmful or fatal when ingested or absorbed. Examples include insecticides, mercury, or lead
- Mercury** Equipment such as Thermostats, Thermometers, Mercury Switches, and Light Bulbs all contain mercury
- PCB Oils** Any thing with an oil based capacitor will be rejected at events such as old ballasts or capacitors dated older than 1979 or unidentifiable oil containing items
- Radioactive** Materials marked with radioactive decals or medical x-ray devices
- Biomedical** Marked as a medical device or item that may contain infectious materials
- Dusts & Powders** Sand, silica, dirt, unidentifiable dusty / powdery substances will not be accepted
- Closed Cylinders** Tanks, bullets, propane tanks, or any other cylinder that is enclosed
- Batteries** All types of batteries are not accepted at recycling events
- Marked Property** Items that are marked "Property of" will require proof of ownership
- Automotives** Motors, transmissions, rims, oil, and gas are not accepted at events